



**City of Durham  
Charter Trustees for the City of Durham**

Ref: JM

28 November 2023

To: The Mayor and Members of the  
**CHARTER TRUSTEES FOR THE CITY OF DURHAM**  
(Councillors L Mavin, L Brown, J Blakey, J Chaplow, J Elmer,  
C Fletcher, D Freeman, O Gunn, D Hall, A Hopgood, L Hovvels,  
G Hutchinson, B Kellett, E Mavin, M McKeon, D Nicholls, R Ormerod,  
E Scott, M Simmons, A Simpson, D Stoker, P Taylor, M Wilkes and  
M Wilson).

Dear Sir/Madam

A Meeting of the **CHARTER TRUSTEES FOR THE CITY OF DURHAM** will be held  
in Committee Room 1A/B, on Wednesday 6 December 2023 at 11.30 am.

**Please Note:** In the event that Full Council runs beyond 11.30am, the Charter  
Trustee meeting will commence immediately following the County Council meeting.

**BUSINESS**

**Part A**

Items which are open to the Public and Press

1. Apologies for Absence
2. Minutes of the meeting held on 18 October 2023  
(Pages 3 - 4)
3. Declarations of interest, if any

4. External Audit Annual Review of the Return for the year ended 31 March 2023 - Report of the Treasurer (Pages 5 - 14)
5. 2024/25 Budget - Report of the Treasurer (Pages 15 - 20)
6. Such other business as, in the opinion of the Chair of the meeting, is of sufficient urgency to warrant consideration
7. Any resolution relating to the exclusion of the public during the discussion of items containing exempt information

### **Part B**

**Items during which it is considered the meeting will not be open to the public (consideration of exempt or confidential information)**

8. Such other business as, in the opinion of the Chair of the meeting, is of sufficient urgency to warrant consideration

Yours faithfully  
Clerk